



MERCY COLLEGE

Tuition Fee Terms and Conditions

Tuition Fees

Tuition fees are charged on a per student basis with discounted rates applicable to families with more than one student attending the College. The tuition fee for 2019 is \$5,890 for all students' Years 7 to 12.

The fees include all tuition charges, compulsory camps, excursions, levies. The fees also cover the provision of one ID card, one student planner, one Year Book per student per year, a combination lock, VTAC Guide (Year 12 only).

A family discount will apply – 20% second child, 50% third child and any subsequent child, attending the College at the same time. The discount only applies to tuition fees.

Payment Methods

Families are required to select one of two (2) payment options:

1. **Full payment** – in full by 10 February 2019 (attracts a \$250 discount per student)
2. **Ten equal instalments** – ten (10) equal payments from 10 February 2019 to 10 November 2019.

Optional Other Charges

Optional items such as private music lessons, library (late and lost charges) fines, laptop repairs and overseas study tours will be issued separate to tuition fees. Payments of these charges are due within a month of receiving the tax invoice and must be paid separately to tuition instalment plans.

Financial Concessions

No student is refused enrolment at Mercy College on financial grounds. Families experiencing financial hardship are supported financially by the College. These families are required to meet separately with the Business Manager to establish their payment arrangements. Any families in receipt of fee relief are required to have their payments made through a direct debit arrangement.

Split Billing

Families who wish to split their account between two parents/guardians must provide written advice to the College, signed by both parents/guardians, authorising the account to be divided. Any families who separate can only split their fees once the current outstanding balance is paid in full.

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1. Application

A student's name will be registered following the submission of an application per student. The student's enrolment will be confirmed upon receipt of the \$300 Confirmation of Enrolment, which is refunded in the first year's fees. The Confirmation of Enrolment payment is not refundable if the student does not commence at Mercy College.

2. Timing of fee statements

A tax invoice for the full amount of the tuition fees will be issued in January each year. The Principal may authorise particular expenditures to be charged to the student's account at this time.

3. Declined payments

Any payments that are declined by the bank, for any reason, may attract a dishonour fee of \$30.

4. Withdrawal of a Student

One term's notice must be given to the Principal in writing if a student is leaving the College. Otherwise the usual next term's fees and levies will be charged in lieu.

5. Early Payment Discount

Payment of a calendar year of fees by the 10 February 2019 will attract a \$250 discount per child. Discounts are not applicable for families with fee relief. Please note: any discount applicable will be applied after the payments have been made in full, provided they were paid by the due date. Failure to pay by the due date will result in no discount being applied.

6. Attendance

Students returning to the College after school holidays must join their classes on the dates fixed for commencement. Students are not permitted to leave school at the end of a term until the recognised closing date, except with prior permission and under special circumstances.

7. Alteration of fees

Parents will be notified if the College alters these fees and conditions.

8. Payment of fees

The College will make available the methods of cash, cheque, direct debit and BPAY to pay fees.

For more information please contact the College Finance Office on +61 3 9319 9299.